



Republic of the Philippines  
**Department of Education**  
MIMAROPA Region  
**SCHOOLS DIVISION OF MARINDUQUE**



**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

**TO:** Asst. Schools Division Superintendent  
Chief Education Supervisor, CID  
Chief Education Supervisor, SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

**FROM:** **LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

**SUBJECT:** **DISSEMINATION OF RO-MEMORANDUM-ORD-2024-029**  
**RE: MEMORANDUM DM-CT-2024**

**DATE:** February 28, 2024

1. With reference to Regional Memorandum-ORD-2024-029 dated February 26, 2024, re: Memorandum DM-CT-2024 titled "Resources for Catch-Up Fridays and Prohibition of Assigning Extraneous Tasks and Reports to Teachers", the Schools Division Office, thru the Curriculum Implementation Division, directs all schools to adhere to the provision of the said memorandum.
2. Please see attached CO and Regional Memoranda for your reference.
3. For immediate dissemination and strict compliance.

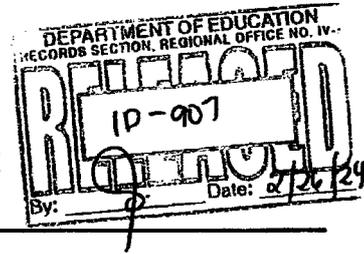
*"DepEd Marinduque: Heart of the Philippines  
Lead to Excel, Excel to Lead"*



T. Roque St., Malusak, Boac, Marinduque  
Email: marinduque@deped.gov.ph;  
Tel. No.: (042) 754-0247 / 332-1611



Republic of the Philippines  
**Department of Education**  
 MIMAROPA REGION



**Office of the Regional Director**

**REGIONAL MEMORANDUM**  
 ORD-2024-029

**TO :** ASSISTANT REGIONAL DIRECTOR  
 SCHOOLS DIVISION SUPERINTENDENTS  
 CHIEFS, REGIONAL FUNCTIONAL DIVISIONS  
 HEADS, PUBLIC ELEMENTARY & SECONDARY SCHOOLS

**FROM :** NICOLAS T. CAPULONG, PhD, CESO III  
 Director IV  
 Regional Director

**SUBJECT :** MEMORANDUM DM-CT-2024

**DATE :** February 26, 2024

The Office of the Undersecretary for Curriculum and Teaching issued Memorandum DM-CT-2024 titled RESOURCES FOR CATCH-UP FRIDAYS AND PROHIBITION OF ASSIGNING EXTRANEIOUS TASKS AND REPORTS TO TEACHERS. Copy of which is attached.

All concerned Offices are directed to adhere the provisions of the said Memorandum.

For information and compliance.

Incl.: As Stated.

ord/mdc



Merakco Avenue corner St. Paul Road, Pasig City  
 Telephone Nos.: (02) 8631-4070 | (02) 8637-2895 | (02) 8637-1799  
 DepEd MIMAROPA Region | depedmimaroparegion.ph  
 mimaropa.region@deped.gov.ph



Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**

**DM-CT\_2024-**\_\_\_\_\_

**TO :** REGIONAL DIRECTORS

**FROM :**   
**GINA O. GONONG**  
Undersecretary for Curriculum and Teaching

  
**REVSEE A. ESCOBEDO**  
Undersecretary for Operations

**SUBJECT :** RESOURCES FOR CATCH-UP FRIDAYS AND PROHIBITION  
OF ASSIGNING EXTRANEIOUS TASKS AND REPORTS TO  
TEACHERS

**DATE :** February 21, 2024

To facilitate the implementation of Catch-Up Fridays as stipulated in DepEd Memorandum (DM) No. 001, s. 2024, this Office provides the relevant resources to support schools. These resources include teaching guides for Peace, Health, and Values Education, along with sample lesson plans. These resources were distributed to the participants during the National Orientation on the Implementation of Catch-Up Fridays, and they remain accessible through the following GDrive link: <https://bit.ly/CatchUpFridayResources>. School heads are expected to provide these resources to teachers for ready reference.

All levels of governance are reminded that the implementation of Catch-Up Fridays is not tantamount to overburdening teachers with tasks beyond the requirements specified in DM 001, s. 2024. Regional offices (ROs), schools division offices (SDOs), and schools are directed to relieve the teachers from any extraneous activities, paperwork, or reports that do not directly contribute to the goals and objectives of Catch-up Fridays. Further, teachers shall not be compelled to prepare and submit reports that solely serve as means of verification (MOV) for monitoring and evaluation processes of ROs, SDOs, and schools. This directive ensures that teachers focus on delivering effective teaching and supporting student learning without undue administrative burdens.

All governance levels shall "Give support to teachers to teach better," hence, any unnecessary reports that divert teachers' time and effort away from their core classroom teaching responsibility shall be prohibited.

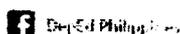
For strict and immediate compliance.

**DepED**  
**MATATAG**



BAGONG PILIPINAS

1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
Direct Line: (632) 8633-7202/8687-4146 E-mail: [ouci@deped.gov.ph](mailto:ouci@deped.gov.ph)



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